

## BAY AREA PROJECT WORK PLAN

**Project Plan Amended Date: April 25, 2003**

**Team: Service Hub**

**Team Leader: Harold Pitchford**

**ASSUMPTIONS:** Closure of Agnews Developmental Center by June, 2005

#	Task Name	Start Date	Due Date	Who's in Charge	Specifications
1	Assure that work group has a representative mix of members	April 9, 2003	May 1, 2003	Workgroup	There will be core members, supplemented with persons with particular expertise
2	Establish values, guiding principles	April 9, 2003	May 1, 2003	Workgroup	The Guiding Principles will be used to evaluate alternatives considered
3	Complete inventory of services available at Agnews.	April 9, 2003	May 8, 2003	Hub Forum	The hub forum, a group of Agnews staff will develop roster for review by work group
4	Secure demographics of Agnews staff	May 1, 2003	May 8, 2003	Harold Pitchford	Basic information, by classification will be developed
5	Identify array of services and supports to be considered as a part of the service hub.	April 9, 2003	May 15, 2003	Workgroup	The array will be a menu of services to be considered.
6	Evaluate service array to determine which components are "best fit" in hub, and which fit best as supports to existing systems	May 15, 2003	July 1, 2003	Workgroup	Final determination will be made as a part of plan development
7	Review established services models and determine applicability	May 15, 2003	June 26, 2003	Workgroup	Models from other states and from California will be considered

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8	Review existing policies, regulations, law regarding developmental services	May 15, 2003	June 26, 2003	Workgroup	Will identify "fit" and need for changes. Will begin to form partnerships with key players in these areas.
9	Complete analysis of federal funding requirements to maximize participation in model design	May 15, 2003	July 10, 2003	Workgroup	Will consider waivers, Medi-Cal, and other federal programs.
10	Complete assessment, by area of strengths and weaknesses of existing community services system	May 15, 2003	July 10, 2003	Regional Centers	The hub will augment rather than duplicate existing resources
11	Review approved Community Placement Plan's for 03-04 and identify resources that may be applicable to support hubs.	July 24, 2003	July 31, 2003	Workgroup	
12	Identify needs that will be considered in the development of service hubs	July 15, 2003	July 31, 2003	Workgroup	Based on information from regional assessment and futures planning
13	Clarify strategies and plans with the Support Services Workgroup	July 31, 2003	August 14, 2003	Community Development Team	Identify those resources that will be developed through the hubs and those that will be part of the support services plan; Assure that plans blend to provide a comprehensive array of services without duplication

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14	Develop proposal for consideration by Community Development Team	July 31, 2003	August 30, 2003	Workgroup	<ul style="list-style-type: none"> <li>• Proposal will include: location of hubs</li> <li>• Service arrays for each</li> <li>• Work plan to develop</li> <li>• Fiscal analysis</li> <li>• Pilot proposals</li> <li>• Legal/regulatory analysis</li> <li>• Recommendations regarding public info. strategy</li> </ul>
15	Submit final proposal to Community Development Team	August 30, 2003	September 18, 2003	Workgroup	
16	Develop recommendations regarding implementation of 03-04 CPP	September 15, 2003	October 15, 2003	Workgroup	